

Outline for Creating WoS Excel Summary Files

1. Connect to your university source for Web of Science. You may need to use school VPN.
2. Go to <https://www.webofscience.com/wos/woscc/basic-search>
3. Click "RESEARCHERS" tab.

Screenshot 1

Discover multidisciplinary content
from the world's most trusted global citation database.

DOCUMENTS RESEARCHERS

Name Search

Last Name * Lynch

First Name and Middle Initial(s) JOHN G.

+ Add name variant

Clear Search

Enter the last name and first name and click "Search." **Potential complications** at this stage:

- a. For very common names, the search engine will ask for further details (e.g., country and institution) before it runs the search. (see screenshot 2 below)
- b. More than one person may have the same last and first names; therefore the search can produce more than one record. In these cases, choose the relevant record.
- c. There can be more than one record for the same person. In these cases, choose all that apply and hit "View Combined Record."
- d. Click on your name in the list.

Screenshot 2

2 results from the Web of Science for:
Lynch,JOHN G. (Author Name) or Lynch,JOHN (Author Name)

Refined By: Author name : Lynch, Jr, John G. or John Lynch X Clear all

Refine results

Quick Filters

Includes Web of Science Core Collection pu...
Claimed Status
Unclaimed profiles
Claimed profiles

Author name

Lynch, John 2
John Lynch 1
Lynch, Jr, John G. 1
Lynch, J. 1
Lynch, J. 1
Lynch, JG 1
Lynch, John G. 1
Lynch, John G. Jr Jr 1
Lynch, John G., Jr. 1

0/2 View as combined record Merge Records How to correct author records

1 Lynch, John G. (Lynch, John G. Jr Jr) 1978-2023
University of Colorado Boulder
Leads Univ Business Sch
BOULDER, CO, USA
Web of Science ResearcherID: AAN-5203-2020
Published names: Lynch, John G. Jr Jr Lynch, JG more...
Top Journals: Journal of Consumer Research, Advances In Consumer Research, Journal of Marketing Research
Recent publications

2 Lynch, John 2005-2023
University of Adelaide
Sch Publ Hlth Populat Hlth Sci
ADELAIDE, AUSTRALIA
Web of Science ResearcherID: DDN-1384-2022
Published names: Lynch, J. John Lynch
Top Journals: International Journal of Epidemiology, Journal of Epidemiology and Community Health, Journal of Dental Research
Recent publications

Page size 50 1 of 1

4. You should now see a view like Screenshot 3. In the lower right-hand corner, click on “View citation report.” It is useful to look at the report that lists publications from most to least cited to be sure that nothing is missing (or no articles are from someone else with the same name).

Screenshot 3

Lynch, John G. (Lynch, John G., Jr.) Highly cited

Web of Science ResearcherID: AAV-5203-2020

[View public profile](#)

See a complete view of this researcher's scholarly contributions, including peer review and editorial work.

Verify your Author Record
Get your own verified author record. Enter your name in Author Search, then click “Claim My Record” on your author record page.
[Go to author search](#)

Metrics [Dashboard](#)

Publication Metrics

| | |
|-------------------------------------|---|
| 37 H-Index | 61 Publications in Web of Science |
| 13,571 Sum of Times Cited | 12,141 Citing Articles |

Peer Review Metrics

| | |
|-----------------------------------|-------------------------------------|
| 0 Verified Peer Reviews | 0 Verified Editor Records |
|-----------------------------------|-------------------------------------|

Author Impact Beamplot Summary

CITATION PERCENTILE

0 20 40 60 80 100

Author's publication percentile range

Median citation percentile

Percentile range displays for authors from 1980 to 2020. View all publications in full beamplot.

Publications Peer Review

61 Publications from the Web of Science Core Collection

☐ Include publications not indexed in Core Collection (0)

All Publications Date: Newest first 1 of 2

[View citation report](#)

The past, present, and future of measurement and methods in marketing analysis
Ding, Yu ; DeSarbo, Wayne S. ; (...); Lehmann, Donald R.
Published in 2020 | Marketing Letters

6 Times Cited

5. Click on “Export Full Report.” (Your report should say in lower left From 1900 to 2023.)

Screenshot 4

Citation Report

Lynch, John G., Jr. (Author)

[Analyze Results](#) [Create Alert](#) [Export Full Report](#)

| | | | | |
|--|---|---|-----------------------------------|----------------------|
| Publications 61 Total From 1900 to 2022 | Citing Articles 12,141 Analyze Total 12,096 Analyze Without self-citations | Times Cited 13,571 Total 13,442 Without self-citations | 222.48 Average per item | 37 H-Index |
|--|---|---|-----------------------------------|----------------------|

6. In the pop-up window, choose “Records from:...” and “Excel File” and the option to export rather than “All records on page.” Click “Export”.

Screenshot 5

Export Full Citation Report

File name
Lynch John.xls

☐ All records on page

☒ Records from: 1 to 61

No more than 1000 records at a time

Format

☒ Excel File

☐ Text File

Export Cancel

7. Save the resulting file with the last name and first name, e.g., “Lynch John.xlsx”. You will be asked to upload this excel file as a part of your submission for candidacy as an MSI Young Scholar.